# Rental Property Summary Schedule

|  |  |  |  |
| --- | --- | --- | --- |
| **Your name**: |  | **Tax Year:** |  |

# 

## Property Details:

|  |  |  |  |
| --- | --- | --- | --- |
| **Property Address** |  | Date Purchased White |  |
|  | |
| Residential Tenancy or  Holiday Home |  | Weeks used privately by you or associates |  |
| Owners Name(s) |  | Date property first earned rental income |  |
| Ownership Shares |  | Weeks available for  rent during the year |  |

## Summary of Rent Income and Expenses: for the year 1 July to 30 June

* And/or provide copies of agent statements, investment property loan statements.
* If you are providing an agent statement, you need only list expenses not already shown by the agent.
* If you purchased or sold the property this year, please attach a Settlement statement showing adjustments for council, water, strata etc.

|  |  |
| --- | --- |
| Rent Received |  |
| Other rental related income |  |

## Expenses:

|  |  |  |  |
| --- | --- | --- | --- |
| Advertising for tenants |  | Legal fees |  |
| Body corporate fees |  | Pest control |  |
| Loan arrangement fees |  | Property agent fees/commission |  |
| Cleaning |  | Repairs, maintenance |  |
| Council rates |  | Stationery/phone/postage |  |
| Gardening/lawn mowing |  | Water charges |  |
| Insurance |  | Sundry rental expenses |  |
| Interest on loan |  | Annual Bank Fees. |  |
| Land tax |  | **Other (describe below)** |  |

## Detail improvements and repairs which are improvements made during the year 1 July to 30 June

|  |  |  |
| --- | --- | --- |
| **Describe any improvements or new items purchased, e.g. carpets, stoves, new kitchen etc.** | **Date** | **Cost $** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |